



Historic Preservation and Design Review Board Charter

The character of Lakeside is captured in the built environment of both private homes and public buildings that communicate its one hundred fifty-year history and enduring values.

For nearly half a century, Lakeside has actively promoted historic preservation. In adopting historic preservation as a priority, Lakeside places community values ahead of individual preferences and strives to produce harmony-in relationships as well as in appearances. To pursue its preservation goals, The Lakeside Association has codified standards and review processes for new construction or renovations to existing buildings, private or public, in Rules and Regulations. These policies are applied by the Lakeside Development Administrator on the Lakeside staff and by an appointed committee of Lakesiders designated the Historic Preservation and Design Review Board.

Authority

The Historic Preservation and Design Review Board (HP-DRB) is established by authority of the Lakeside Association Bylaws, Article V.

Membership

The HP-DRB is comprised of five members nominated by the Chair of the HP-DRB and elected by the Lakeside Association Board of Directors. The HP-DRB Chair, named by the Chair of the Lakeside Association Board of Directors, will lead the meetings.

Members of the HP-DRB may be selected based on expertise in the fields of home design, architecture, historic preservation, construction, engineering, architectural history, zoning, planning and real estate law, landscape architecture, and related fields.

Succession planning and continuity of membership are crucial. Therefore, the Chair of the HP-DRB may appoint up to two non-voting advisors to the HP-DRB to assist the HP-DRB and to learn how it operates. Non-voting advisors are not members for the purpose of determining quorum.

Operations

The HP-DRB will meet in at least nine sessions per year, with additional sessions as needed. Special meetings may be called by the Chair of the HP-DRB.

Minutes of each meeting shall be taken and promptly entered into the Lakeside Association's records.

Responsibilities

The HP-DRB shall be responsible for considering and ruling on requests of any property owner (including the Lakeside Association) for demolition, construction, preservation, restoration, reconstruction, or rehabilitation of any structure situated within the Lakeside Historic District. The HP-DRB should monitor for appropriateness, any administrative approvals awarded by the Lakeside Development Administrator who also acts as the staff liaison to the HP-DRB. The HP-DRB also interfaces with the Lakeside Tree Committee for tree removal and addition requests by property owners.

Approved, on this day, May 19, 2023.



Rachel Miller

Secretary of the Board of Directors

The Lakeside Association

Amended by Executive Committee on October 19, 2023