Rhein Center
Teaching Artist Info
2027 Update

So you're interested in teaching at the Rhein Center? That's wonderful! Before you submit class proposals, please read the following information. If you still have questions, please contact Jennifer Wertz, Rhein Center Mgr., at 419-798-4461, ext. 276.

WHAT IS THE RHEIN CENTER?

Each year, thousands of individuals of all ages participate in hundreds of classes at the C. Kirk Rhein, Jr., Center for the Living Arts. Opened in 1999 with a generous gift from the Rhein family and their friends in memory of their son, Kirk, the Rhein Center provides a wide variety of classes in fine arts, ceramics, glass, sewing and performing arts for students of every age throughout the summer.

HOURS OF OPERATION

The 2027 summer season runs 14 weeks – from May 29-September 6. Historically, class attendance is very low in early June and late August. Also, staffing is a concern during those weeks because of school schedules. So for the first and last two weeks of the season we will severely limit the number of classes that require registration. Instead, we will primarily offer Open Studio & Rock Painting. NOTE: We will be closed on Sundays and Labor Day.

1	Saturday, May 29, 2027	Friday, June 4, 2027	Weeks 1 & 2 – Limited classes. Primarily Open Studio/Rock Painting at Rhein Ctr: Mon.-Sat.: 9:30-12:30
2	Saturday, June 5, 2027	Friday, June 11, 2027	
3	Saturday, June 12, 2027	Friday, June 18, 2027	Weeks 3-12 - Prime Season Class Hours: M-F: 9-4 Open Studio/Rock Painting in the Park, Mon.-Sat.: 9:30-12:30
4	Saturday, June 19, 2027	Friday, June 25, 2027	
5	Saturday, June 26, 2027	Friday, July 2, 2027	
6	Saturday, July 3, 2027	Friday, July 9, 2027	
7	Saturday, July 10, 2027	Friday, July 16, 2027	
8	Saturday, July 17, 2027	Friday, July 23, 2027	
9	Saturday, July 24, 2027	Friday, July 30, 2027	
10	Saturday, July 31, 2027	Friday, August 6, 2027	
11	Saturday, August 7, 2027	Friday, August 13, 2027	
12	Saturday, August 14, 2027	Friday, August 20, 2027	
13	Saturday, August 21, 2027	Friday, August 27, 2027	Weeks 13 & 14 – Limited classes. Primarily Open Studio/Rock Painting at Rhein Ctr: Mon. – Sat.: 9:30-12:30
14	Saturday, August 28, 2027	Monday, September 6, 2027	

COMPENSATION, LODGING & PASSES

Rhein Center teaching artists earn $30 per hour of instruction time. For example, our standard 90-minute class session will earn you $45.00; a 3-hour class, $90; a 45-minute class, $22.50.

Chautauqua passes and lodging are no longer used as compensation. Those needing passes to enter the gates to teach will receive comped passes covering their class time. Hotel lodging will be available to Teaching Artists at a 20% discount. Some very economical group housing was secured by teachers this past summer. Contact Jennifer if you'd like more information on that.

TEACHING AGREEMENT

A teaching agreement will be sent to all instructors ahead of the season confirming your class schedule, anticipated wages, and agreed-upon reimbursement costs. This agreement must be signed before classes begin. ***No payments will be made without receipt of this signed agreement. If you did NOT teach in 2026, we will also need a new W-9 from you.***

NUMBER OF STUDENTS PER CLASS

Except for ceramics, glass and sewing, most Rhein Center teaching areas comfortably accommodate nine students. Project size and equipment requirements may decrease that number to seven. Your class size will be determined during your call with Jennifer after your proposal is received. ***If you are bringing materials, you will be expected to have enough supplies to cover the class maximum.***

CLASS AGE RANGES

We use set age ranges to ensure that all ages are represented. Be sure to mark the appropriate age range on the drop-down list for each proposal you submit. Please note: a student may enroll in a class if they meet the minimum age required for it by Labor Day. For example, a child who will turn 10 in August may enroll in a class in June where the minimum age is 10.

As you plan your classes please consider:

- Children's classes for ages 6 and under should run 45 min.
- Depending on the project, youth classes may be between 45 and 90 min.
- Adult classes should be at least 90 min. but not more than 3 hrs. per day.
- We are always looking for classes that are suitable for kids 7 to 13 years old, as they are most often overlooked.
- We would welcome more classes in the fine arts, theatre and music.
- Consider what fine motor skills or equipment safety concerns affect the age range.
- Could the same project be offered to different age groups? How will you need to modify the project to be developmentally appropriate to different ages?
- Love working with all ages? Consider an intergenerational child-adult project.

MATERIALS & REIMBURSEMENTS

We have a wealth of materials at the Rhein Center and would be delighted for you to use them; doing so keeps costs down and class fees lower. Please discuss your supply needs with Jennifer during your Artist's Talk or before you submit a proposal if you're researching new projects.

There's no need to keep receipts or turn in invoices for the materials you supply. Instead, you will receive an agreement before the season starts detailing what you will be teaching and the cost you need to be reimbursed per student. Then, at the end of your teaching term (or biweekly for those of you teaching all summer), your reimbursement will be calculated (per student cost X number of students) and processed along with your pay.

What this means is that you must research the cost you expect to spend per student well in advance and provide that to Jennifer during your Artist's Talk. This is important so that your reimbursement costs are included in your agreement.

- Be specific about the materials you are requesting from the Rhein Center. If not, you will have to use whatever we have available.
- The Rhein Center will NOT purchase supplies unique to your class. If you require a very specific item, you must purchase it yourself. That way you will have just what you need. Be sure to add such items to your reimbursement supply list.
- ALL reimbursements must be discussed with Jennifer in advance and included in your agreement. This will help us determine the class fee. ***Class fees are set by Lakeside Chautauqua.***
- Reimbursements will not exceed the per-student cost agreed upon in your contract.

PRE-PLANNED CLASSES

In order to use up excess materials, we will offer pre-planned classes again this year. You may teach these instead of developing your own classes, but because you don't have to plan or prepare them, the instructor compensation is lower. However, if you develop classes using existing supplies at the Center, then those classes would be paid at the standard $30/hour rate. If you're interested in teaching pre-planned classes, please indicate that on your proposal. We can discuss details during your Artist's Talk.

CLASS PROPOSAL FORMS & PHOTOS

Proposals are due by Friday, January 22, 2027.
Photos are due by Friday, February 12, 2027.

We are using the same system for collecting your proposals as we did last year, but the form has been shortened. The items no longer on the form will be discussed during your Artist's Talk. The link to access the proposal form will be emailed to you.

NEW THIS YEAR! ***Please limit your proposals to NO MORE THAN FIVE classes.*** That way your classes are offered more frequently, increasing a guest's opportunity to reserve a seat.

All classes must have an accompanying photo. If your class is new or last year's photo needs updating, please submit new photos by February 12 to our registration coordinator, Kathy Mural, at **kathym@lakesideohio.com** with the subject line: "CLASS PHOTO." Remember, photos need to be shot horizontally (landscape) with samples set against a simple background. Since we need actual samples to put on display, you're encouraged to send us your project samples and we can photograph them. But they must be received before February 12.

Please submit your proposals as early as possible and no later than the deadline***.*** ***Approximately two business days after your proposal is received, you will be sent an email confirmation and a calendar invitation to schedule an Artist's Talk with Jennifer.*** During that talk, your preferred class dates and times will be discussed. So the earlier you submit a proposal, the better your chance of getting the class schedule you want.

We're looking forward to another great season at the Rhein Center and it all starts with your fun, creative class ideas! Thank you!

Please call Jennifer Wertz or Kathy Mural with any questions.

LAKESIDE CHAUTAUQUA RHEIN CENTER CONTACT INFORMATION

Jennifer Wertz, Manager – Rhein Center for the Living Arts
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Kathy Mural, Registration Coordinator
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